

Paralegal Studies Program Advisory Board
1983-1984

S. John Picillo, Esq.
Director, New Jersey
Institute for Continuing
Legal Education

Hon. William Strasser
Judge, Immigration Court

Ronald J. Cracas, Esq.
Mgr., Special Litigation
American Cyanamid Corp.

Angelo Genova, Esq.
Baumgart and Genova

Kathleen Commins
Corporate Paralegal Mgr.
Davis Polk and Wardwell

Damian Baez, Paralegal
Essex-Newark Legal Services

Tom Loikith, Esq.
Carella, Byrne, Bain,
and Gilfillan, P.A.

Beatriz Valera-Schutz
J.D. and Linguist

Melvyn Bergstein, Esq.
President, Essex
County Bar Association

Hon. Stephen G. Weiss
Judge, Office of
Administrative Law

Frank Chut, Esq.
Assoc. General Counsel
Schering-Plough Corp.

David W. Conrad, Esq.
Montclair

Ann Marie Mooney
Paralegal: Lowenstein,
Sandler, Brochin, Kohl,
Fisher and Boylan

Patrick McCarthy, Esq.
Rosen, Gelman and Weiss

Edger A. Ferdon
President, Montclair
Chamber of Commerce
Asst. V.P., Amer. Natl.
Bank and Trust of NJ

Representing Montclair State College

Dr. David W.D. Dickson
Montclair State College
President

Dr. Roland Garrett
Vice President for
Academic Affairs

Dr. Elliot I. Mininberg
Vice President for
Admin. and Finance

Dr. Philip S. Cohen
Dean, School of Humanities
and Social Sciences

Dr. Richard Lynde
Dean, School of Mathemat-
ics and Natural Sciences

Dr. Marilyn Frankenthaler
Director, Center for
Legal Studies
Member, NJ Bar
Spanish/Italian Dept.

Dr. George Olsen
Chair, Industrial Studies Dept.

Dr. Harry Balfe
Pre-Law Advisor
Political Sci. Dept.

Dr. Lucinda Long
Chairperson, Paralegal
Studies Advisory Board
Political Sci. Dept.

Dr. Carl Gottschall
Math, Computer Science
& Patent Coordinator
Member, NJ & NY Bars
Math/Computer Sci. Dept

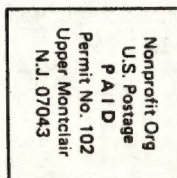
Dr. Joseph Becker
Member, NJ Bar
Chemistry Dept.

Avram B. Segall, Esq.
Member, NJ Bar
Paralegal Placement
and Internship Coord.

Prof. Janet Susi
Chairperson
Spanish/Italian Dept.



Dr. M. Frankenthaler, Director
The Center for Legal Studies
Montclair State College
Upper Montclair, New Jersey 07043



School of Humanities and Social Sciences

Dr. Philip S. Cohen, Dean

Paralegal Studies Program

Approved by the
American Bar Association



An Equal Opportunity/Affirmative Action Institution

The PARALEGAL PROFESSIONAL, also known as a legal assistant, legal analyst, or legal technologist, is trained to work under the general supervision of an attorney in such diverse areas as interviewing, investigation, research, and document preparation. The paralegal can accomplish many tasks traditionally performed by the attorney, with the exception of giving legal advice, appearing in court, or setting fees.

An increasing number of attorneys throughout the country are recognizing the advantages of LEGAL ASSISTANTS. In addition to working in the traditional private sector law office setting, paralegals are increasingly being employed in corporations, in banks, and in the public sector. Recent Department of Labor statistics show that the paralegal profession is expected to experience the second largest percentage growth of 340 employment categories for the period 1978 to 1990.

Montclair State College is a publicly supported institution of higher education, fully accredited by the Middle States Association of Colleges and Secondary Schools. Located in a suburban community fourteen miles from midtown Manhattan, the College offers programs on the Bachelor's and Master's degree levels. Paralegal Studies is a program of the Center for Legal Studies, within the School of Humanities and Social Sciences.

THE MONTCLAIR STATE COLLEGE PARALEGAL STUDIES PROGRAM is the first and only program at a four-year college in the State of New Jersey to receive AMERICAN BAR ASSOCIATION PROGRAM APPROVAL.

A CERTIFICATE OF PARALEGAL STUDIES is awarded to all students who fulfill the 24 credit hours required in the Program and who have completed a minimum of two years of college study. The Montclair State College Paralegal Studies Program is open to undergraduates (as a Minor) and to students who already hold a Bachelor's degree (for undergraduate credit). In combination with any number of diverse majors, the Paralegal Studies Program prepares the student to work in many legally-related fields.

FOR FURTHER INFORMATION, PLEASE CONTACT:

Dr. Marilyn Frankenthaler
Director, Center for Legal Studies
Tel: (201) 893-4152 or
893-4228 (Secretary)

An INTERNSHIP, which includes both field work experience and classroom training components, is a required part of the Program. A minimum overall cumulative average of 2.5 based upon a scale of 4.00, and a minimum average of 2.75 for all courses in the Paralegal Studies Program is required for admission to the internships. Internship placements are planned in accordance with the particular interests, skills, and specializations of students in the Program. A second optional internship in COOPERATIVE EDUCATION combines academic study with supervised paid employment outside the formal classroom environment.

LEGAL SPECIALTY CLASSES provide the practical background in negligence, real estate, domestic relations, and other areas to prepare the student for a meaningful internship experience. Many students have been offered and accepted permanent full-time career positions as a direct result of their internships.

The CAREER SERVICES Office provides students at Montclair State College with group and individual career counseling, a career library, and seminars dealing with resume writing, interviewing, and the job search. The Paralegal Studies Program supplements the Career Services Office with its own PLACEMENT COORDINATOR to assist Program graduates in obtaining PERMANENT CAREER POSITIONS. Our graduates are employed by some of the major law firms in the State as well as by nationally prominent banks and corporations.

FACULTY who teach in the Montclair State College Paralegal Studies Program are all practicing attorneys or experts in their fields, and have excellent academic and professional credentials.

The SPRAGUE LIBRARY's excellent collection far surpasses all requirements of the American Bar Association for Paralegal Programs.



There are four possible courses of study within the Montclair State College Paralegal Studies Program. They include General Law Practice and three specializations: Trademark and Copyright Law, Patent Law and a Hispanic Specialization for bilingual students.

GENERAL LAW PRACTICE

	Semester Hours
0220 Introduction to Paralegalism	3
0230 Fundamentals of Legal Research	3
0221 Civil Litigation	3
CHOICE of 2 of the following.....	6
0301 Domestic Relations	(3)
0302 Real Estate Law	(3)
0303 Wills, Trusts, and Probate Law	(3)
0304 Corps. and Partnerships	(3)
0305 Personal Injury Law	(3)
CHOICE OF 2 of the following.....	6
0306 Administrative Law	(3)
0310 Introduction to Patent, Trade-	
mark and Copyright Law	(3)
0331 Advanced Legal Research	(3)
0321 Law in Society: Criminal Law	
(Political Science)	(3)
0261 Legal Environment of Business I	
(Accounting, Law, and Taxation)	(3)

0325 Seminar and Internship in Law 3
Total Semester Hours for Program = 24

OPTIONAL INTERNSHIP

0326 Seminar and Internship in Law II:
Cooperative Education 4 or 8

SPECIALIZATIONS

Students completing the TRADEMARK AND COPYRIGHT SPECIALIZATION must take the following legal specialty courses:

0310 Introduction to Patent, Trade-	
mark and Copyright Law	3
0313 U.S. and International Trade-	
mark and Copyright Law and Practice	3

Students completing the HISPANIC SPECIALIZATION must include the following legal specialty course:

0316 Skills for Bilingual Legal	
Personnel	3

The PATENT LAW SPECIALIZATION is open to students with majors in the School of Mathematics and Natural Science. For details on the Course of Study and PATENT AGENT OPTION, contact Dr. Carl Gottschall, Mathematics, Computer Science, and Patent Coordinator at (201) 893-4260.